

**COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION**



October 4, 2012

ADDENDUM NO. 1 – TO ALL OFFERORS:

Reference – Request for Proposals: Services:	RFP #SCC-12-02-SCC, Addendum No. 1 Business Process Improvement and Core System Replacement
Dated:	RFP – August 14, 2012
Proposal Due Date:	November 2, 2012, until 2:00 pm

The above is hereby changed as follows and for Offeror's ease of reading, for changes where text has been added, the text is indicated in red text below:

1. Reference RFP Section II (page 9), *Proposal Inquiries/Point of Contact*, the email for the single-point-of-contact is changed to read:

SPOC Email: Ann.Sells.Commission2.0@scc.virginia.gov

2. Reference RFP Section V, C.6. (page 96), *Technical Requirements*, 2nd paragraph titled *Standards* is changed to read:

Standards

The Contractor shall adhere to technical standards as specified by the SCC. These include, but are not limited to, coding standards, database connection standards, database naming standards, active directory integration standards and the standard for approved technologies and products²²

The SCC has methodically and intentionally moved from multiple architectural environments toward a standard enterprise-wide architectural platform, based on .NET and Oracle. It is the SCC's preference to continue that direction. Nonetheless, this RFP does not dictate that the solution proposed by an Offeror operate in a .NET and Oracle environment.

If the proposed solution deviates from the SCC standard architecture, the Offeror shall account for the long-term impact of such a change using the form in Appendix I, Project Requirements Acknowledgement and Traceability. That long-term impact analysis shall include, at a minimum, high-level technical, operational, support and financial assessments associated with an SCC choice to use a different environment to satisfy the business requirements identified in this RFP.

If at any point **after contract award**, the Contractor's solutions deviate from any technical standards, an impact analysis shall be conducted by project core team members. The impact analysis shall include the technical, operational, support and financial assessments of the proposed change.

3. Reference RFP Section V, C.6, *Documentation*, Table reflected on page 99: Description associated with "TECH 25" has been changed and now reads:

Req#	Title	Description
TECH-25	Adherence to Standards	The Contractor shall adhere to technical standards as specified by the SCC including (but not limited to) coding standards, database connection standards, database naming standards, active directory integration standards and the standard for approved technologies and products. If a Contractor's solution deviates from any SCC technical standards, an impact analysis shall be conducted by project core team members. The impact analysis shall include the technical, operational, support and financial assessments of the proposed change.

4. Reference RFP Section XIII, *Method of Payment*, page 122, has been changed to delete the 3rd paragraph and now reads:

METHOD OF PAYMENT

Payment will be made in accordance with Paragraph J of the General Terms and Conditions.

The Contractor shall submit an invoice to the SCC for accepted and approved deliverables. Supporting documentation detailing the associated contract fees and written acceptance of the deliverable for each invoice shall be provided by the Contractor to the SCC.

Invoices must be submitted by the Contractor directly to:

State Corporation Commission
Information Technology Division
P.O. Box 1197
Richmond, VA 23218-1197

NOTE TO OFFEROR:

A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the proposal due date and hour or attached to your proposal. Signature on this addendum does not substitute for the signature on the original RFP document. The original RFP document must be signed.

Name of Firm

Signature/Title

Printed Name

Date